

Questions for Income Tax Returns Concerning - "Listed Property"

You are required by Congress to answer the following questions on your income tax return:

Information you provide within this form will be included on your personal tax return which will be filed by you under penalties of perjury.

Questions for all listed property

Yes No

- | | | |
|--|--------------------------|--------------------------|
| 1. Do you have evidence for all listed property to support the business use % claimed? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is the evidence written? | <input type="checkbox"/> | <input type="checkbox"/> |

VEHICLES

List Make of each vehicle:

Model of each vehicle:

Year of each vehicle:

	1	2	3	4	5
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- | | | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| 3. Total miles driven during the year. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 4. Total business miles driven during the year. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 5. Total commuting miles driven during the year. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 6. Total other personal (non-commuting) miles driven. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Y/N Y/N Y/N Y/N Y/N

- | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 7. Was the vehicle available for personal use during off-duty hours? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Is another vehicle available for personal use? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Was the vehicle used primarily by a more than 5% owner or related person? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

***Note:**

- This information (questions 3-9) should be answered by all employees driving company autos unless you have written policies prohibiting personal use.
- The answers to questions 3-9 must be included with the return if you have five or fewer company autos.
- If you have more than five company autos, questions 3-9 are answered with the return only for more than 5% owners or related persons. However, the answers for other autos must be retained and made available to the IRS upon audit.

Signature

Date

Mail Mail or fax to 252-261-0425

Hutchins Allen & Company P.A. 4720 N. Croatan Highway, Kitty Hawk, NC

Please return as soon as possible.