

**Questions for Income Tax Returns Concerning - "Listed Property"**

You are required by Congress to answer the following questions on your income tax return:

**Questions for all listed property**

**Yes                      No**

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 1. Do you have evidence for all listed property to support the business use % claimed? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is the evidence written?  | <input type="checkbox"/> | <input type="checkbox"/> |

**VEHICLES**

**List Make, Model and Year of each vehicle:**

1	2	3	4	5
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- |   |                      |                      |                      |                      |                      |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| 3. Total miles driven during the year.                | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 4. Total business miles driven during the year.       | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 5. Total commuting miles driven during the year.      | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 6. Total other personal (non-commuting) miles driven. | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Y/N                      Y/N                      Y/N                      Y/N                      Y/N

- |  |                          |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 7. Was the vehicle available for personal use during off-duty hours?         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Is another vehicle available for personal use?                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Was the vehicle used primarily by a more than 5% owner or related person? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**\*Note:**

- This information (questions 3-9) should be answered by all employees driving company autos unless you have written policies prohibiting personal use.
- The answers to questions 3-9 must be included with the return if you have five or fewer company autos.
- If you have more than five company autos, questions 3-9 are answered with the return only for more than 5% owners or related persons. However, the answers for other autos must be retained and made available to the IRS upon audit.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Mail Mail or fax to 252-261-0425

Hutchins Allen & Company P.A. 4720 N. Croatan Highway, Kitty Hawk, NC

**Please return by January 8, 2010**